

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
LIVE MEETING MINUTES
MARCH 29, 2011**

PRESENT: Donald Chudnow, Gary Gruenisen (at 10:25), Frank Hopp, Thomas Kneesel,
Gregory Landretti (at DRL), Ursula Volk

EXCUSED: Lynn Gregorash, David Wagner

STAFF: Dan Williams, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen
Rude-Evans, Bureau Assistant; Kelly Niesen, Licensing/Permit Associate

GUESTS: none

CALL TO ORDER

Frank Hopp, Chair, called the meeting to order at 10:05 a.m. A quorum of five (5) members was confirmed.

APPROVAL OF AGENDA

Amendment:

On page 2, the last line should read, "Next Meeting: May 12, 2011"

MOTION: Gregory Landretti moved, seconded by Donald Chudnow, to
approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 18, 2011

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to approve the
minutes of January 18, 2011 as written. Motion carried
unanimously.

ADMINISTRATIVE REPORT

DRL Staff Updates

Dan Williams is the new Bureau Director working with the Committee. Mr. Williams introduced himself and looks forward to working with the Committee.

Travel Policy

There is a freeze on all travel for the remainder of 2011.

Correspondence from Secretary Ross regarding Live Meeting and SharePoint

The Committee received correspondence in the mail from Secretary Ross in February. The Committee has been utilizing Live Meeting for the past year.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Gregory Landretti moved, seconded by Donald Chudnow, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes; Frank Hopp-yes; Thomas Kneesel-yes; Gregory Landretti-yes; and Ursula Volk-yes. Motion carried unanimously.

Open session recessed at 10:21 a.m.

RECONVENE TO OPEN SESSION

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 10:21 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

The Committee voted in open session on the motions made in closed session proceedings as outlined below.

APPLICATION REVIEWS

**LEWIS BURMEISTER
LICENSED**

MOTION: Thomas Kneesel moved, seconded by Donald Chudnow, to recommend that the Department deny the licensed appraiser application of Lewis Burmeister. Motion carried unanimously.

**SHANE HARTMAN
LICENSED**

MOTION: Donald Chudnow moved, seconded by Greg Landretti, to recommend that the Department to deny the licensed appraiser application of Shane Hartman with coaching comments. Motion carried unanimously.

**MELISSA LANDOLT
LICENSED**

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to recommend that the Department issue an Intent to Deny the licensed appraiser application of Melissa Landolt unless the Department receives information from the applicant regarding the reviewer's questions on report number 3. Motion carried unanimously.

**MARK MAERZ
CERTIFIED RESIDENTIAL**

MOTION: Donald Chudnow moved, seconded by Gregory Landretti, to recommend that the Department approve the certified residential application of Mark Maerz with coaching comments. Motion carried unanimously.

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**ARTHUR NEUDEK
CERTIFIED GENERAL**

MOTION: Donald Chudnow moved, seconded by Frank Hopp, to recommend that the Department approve the certified residential application of Arthur Neudek. Motion carried unanimously.

**LISA ZABJEK
LICENSED**

This application was tabled to the next meeting.

ADJOURNMENT

MOTION: Gregory Landretti moved, seconded by Donald Chudnow, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:16 a.m.

THE NEXT COMMITTEE MEETING IS SCHEDULED FOR MAY 12, 2011